# TI-Nspire™ Software Script

**Creating and saving a new document (Tutorial A2)**

http://www.atomiclearning.com/k12/en/movie/28226/play_window?type=Tutorial&sid=1674

[00:00:00.00]
To create a new document, go to the File menu and choose New Document.
This will create a new document page with one work area into which

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you can insert an application. I'll click in the blank work area
and insert the Calculator application. Now, I can work within

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the Calculator. Every document has three bars that provide you
with different types of tools. The Menu bar provides you with

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tools for working with documents and modifying system settings,
and includes menus like the File menu. The Tool bar provides you

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with quick one-click access to the most commonly used tools for
working with documents, and includes tools for saving as well

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as the Catalog. The third bar is the Application Tool bar, which
contains tools specific to each application, and changes depending

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on which application is active. The Tool Menu line is located
directly above the application. To save the document, I'll click

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the Save icon in the Tool bar. In the Save dialog box, I can choose
the folder in which to save my new document. In this example, I

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will create a new folder by clicking the New Folder icon. I can
give my folder a unique name and then I'll press Enter to accept

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the new name. Now I'll click in the File Name field, and then
I'll enter a unique name for my document. Next, I'll click Save

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to save the document, and return to my calculator page.

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